

## July 2010

### FCC Deadlines:

**July 10 – FCC Form 398 Children's Television Programming Reports Due.** By July 10, all commercial full-power television stations and Class A LPTV stations must prepare and file an FCC Form 398 Children's Programming Report for the second quarter of 2010 with the FCC.

**July 10 – Children's Television Commercial Limitations Certification.** In addition to broadcasting programming responsive to the educational and informational needs of children, the FCC's rules limit the amount of commercial material that can be aired during programming aimed at children. In order to demonstrate compliance with this rule, stations must prepare and place proof of compliance with the commercial limitations in the public inspection file every quarter. Thus, by July 10, stations must prepare and place in their public inspection files proof of compliance with the children's television commercial limitations for the second quarter of 2010.

**July 10 – Quarterly Issues Programs Lists.** By July 10, all radio and television broadcast stations, both commercial and noncommercial, must prepare and place in their public inspection files a list of important issues facing their communities, and the programs aired in the months of April, May and June dealing with those issues.

**July 10 – Class A LPTV Stations Demonstration of Continuing Compliance.** The FCC requires that Class A TV stations maintain in their public files sufficient information to demonstrate their continuing eligibility for Class A status—e.g., that they have broadcast three hours per week of local programming, broadcast 18 hours a day, and otherwise observed the rules that apply to full-power TV stations. While the FCC has not mandated that this report or certification be made quarterly, the preparation of the Quarterly Issues Programs lists would seem to provide a good opportunity to prepare such documentation. Accordingly, by this date, Class A stations are encouraged to prepare and place in their public inspection files information sufficient to support their continued eligibility for Class A status.

### Other Deadlines:

**July 10 – Lowest Unit Rate Window Opens.** July 10 is the first day of the Lowest Unit Rate Period for the Congressional primaries to be held on Aug. 24. According to the list of Congressional primary dates available on the Federal Election Commission's Web site, states holding their Congressional primary on Aug. 24 are: **Alaska, Arizona and Florida.**

**July 15 – Copyright Royalties for Internet Streaming.** By July 15, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending May 31, 2010, and report the songs they streamed.

**July 31 – Copyright Royalty Claims Due for Eligible Television Stations.** Parties interested in seeking compensation from the cable and satellite royalty funds for the year 2008 must file the appropriate form with the Copyright Royalty Board by July 31, 2010. Under the Copyright Act, cable systems and satellite operators that retransmit over-the-air broadcast television signals to the public must pay a compulsory fee to the Copyright Royalty Board each year. In turn, the copyright holders whose works were contained in those broadcasts may seek compensation for the retransmission of the work.

Accordingly, television stations with programming that they have produced and for which they hold the copyright, and whose signals were either carried as a distant signal on a cable system in 2008, or were rebroadcast by a direct-to-home satellite television carrier is eligible to file a claim for compensation with the Copyright Royalty Board. The royalties paid as a result of such a claim compensates the television station for the rebroadcast of their copyrighted material as a distant signal on the cable system or by the satellite operator.

Claims may be filed during the month of July either online at the Copyright Royalty Board Web site, <http://www.loc.gov/crb/claims/>, or in paper with the Copyright Royalty Board, located at the Library of Congress in Washington, D.C. Online requests must be received no later than 5 p.m. EDT. on July 31; hand-delivered claims no later than 5 p.m. E.D.T. on July 31; claims delivered by commercial courier no later than 4 p.m. EDT. on July 31; and if by U.S. mail the claim must have sufficient postage and bear a July U.S. Postal Service postmark. Federal Express, United Parcel Service and similar overnight delivery services may not be used for the filing of these claims.

## August 2010

### FCC Deadlines:

**August 1 – FCC Form 323-E Biennial Ownership Reports Due for *Noncommercial* Stations Only in the Following Select States.** By Aug. 1, noncommercial television stations in **California, North Carolina and South Carolina**, and noncommercial radio stations in **Illinois and Wisconsin** must prepare and file electronically an FCC Form 323-E Biennial Ownership Report with the FCC. Please note, *commercial* stations now file their biennial ownership reports on a single unified date, which for 2010 will be determined by when the FCC revises and re-releases the new FCC Form 323 Ownership Report for commercial broadcast stations.

**August 1 – Annual EEO Public File Report.** By Aug. 1, radio and television station employment units in **California, Illinois, North Carolina, South Carolina and Wisconsin** must place in their Public Inspection File and post on their Web site, if they have one, their FCC Annual EEO Public File Report.

**August 1 – FCC Form 397 Mid-Term EEO Report Due for Select States.** In addition to preparing the Annual EEO Public File Report, by Aug. 1, television stations in **California** must also prepare and file electronically with the Commission an FCC Form 397 Mid-Term EEO Report.

### Other Deadlines:

**August 14 – Copyright Royalties for Internet Streaming.** By Aug. 14, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending June 30, 2010, and report the songs they streamed.

## September 2010

### FCC Deadlines:

**September – Annual FCC Regulatory Fees Due.** Although the precise date will not be determined until the summer, the deadline for paying the FCC's Annual Regulatory Fees is typically mid-September. Broadcasters must pay their FCC Annual Regulatory Fees by the deadline established by the FCC, or else face a 25 percent penalty, and the possible delay or dismissal of any pending applications. The Annual Regulatory Fees will cover the period from Oct. 1, 2009, through Sept. 30, 2010.

### Other Deadlines:

**September 3 – Lowest Unit Rate Window Opens.** Sept. 3 is the first day of the Lowest Unit Rate Period for the General Election to be held on Nov. 2, 2010.

**September 14 – Copyright Royalties for Internet Streaming.** By Sept. 14, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending July 31, 2010, and report the songs they streamed.

## October 2010

### FCC Deadlines:

**October 1 – FCC Form 323-E Biennial Ownership Reports Due for *Noncommercial* Stations Only in the Following Select States.** By Oct. 1, noncommercial television stations in **Alaska, American Samoa, Florida, Guam, Hawaii, Mariana Islands, Oregon, Puerto Rico, Virgin Islands and Washington**, and noncommercial radio stations in Iowa and **Missouri** must prepare and file electronically an FCC Form 323-E Biennial Ownership Report with the FCC. Please note, *commercial* stations now file their biennial ownership reports on a single unified date, which for 2010 will be determined by when the FCC revises and re-releases the new FCC Form 323 Ownership Report for commercial broadcast stations.

**October 1 – Annual EEO Public File Report.** By Oct. 1, radio and television station employment units in **Alaska, American Samoa, Florida, Guam, Hawaii, Iowa, Mariana Islands, Missouri, Oregon, Puerto Rico, Virgin Islands and Washington** must place in their Public Inspection File and post on their Web site, if they have one, their FCC Annual EEO Public File Report.

**October 1 – FCC Form 397 Mid-Term EEO Report Due for Select States.** In addition to preparing the Annual EEO Public File Report, by Oct. 1, television stations in **Alaska, American Samoa, Florida, Guam, Hawaii, Mariana Islands, Oregon, Puerto Rico, Virgin Islands and Washington** must also prepare and file electronically with the Commission an FCC Form 397 Mid-Term EEO Report.

**October 10 – FCC Form 398 Children's Television Programming Reports Due.** By Oct. 10, all commercial full-power television stations and Class A LPTV stations must prepare and file an FCC Form 398 Children's Programming Report for the third quarter of 2010 with the FCC.

**October 10 – Children's Television Commercial Limitations Certification.** In addition to broadcasting programming responsive to the educational and informational needs of children, the FCC's rules limit the amount of commercial material that can be aired during programming aimed at children. In order to demonstrate compliance with this rule, stations must prepare and place proof of compliance with the commercial limitations in the public inspection file every quarter. Thus, by Oct. 10, stations must prepare and place in their public inspection files proof of compliance with the children's television commercial limitations for the third quarter of 2010.

**October 10 – Quarterly Issues Programs Lists.** By Oct. 10, all radio and television broadcast stations, both commercial and noncommercial, must prepare and place in their public inspection files a list of important issues facing their communities, and the programs aired in the months of July, August and September dealing with those issues.

**October 10 – Class A LPTV Stations Demonstration of Continuing Compliance.** The FCC requires that Class A TV stations maintain in their public files sufficient information to demonstrate their continuing eligibility for Class A status—e.g., that they have broadcast three hours per week of local programming, broadcast 18 hours a day, and otherwise observed the rules that apply to full-power TV stations. While the FCC has not mandated that this report or certification be made quarterly, the preparation of the Quarterly Issues Programs lists would seem to provide a good opportunity to prepare such documentation. Accordingly, by this date, Class A stations are encouraged to prepare and place in their public inspection files information sufficient to support their continued eligibility for Class A status.

### Other Deadlines:

**October 15 – Copyright Royalties for Internet Streaming.** By Oct. 15, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending Aug. 31, 2010, and report the songs they streamed.

## November 2010

### FCC Deadlines:

None

### Other Deadlines:

**November 14 – Copyright Royalties for Internet Streaming.** By Nov. 14, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending Sept. 30, 2010, and report the songs they streamed.

## December 2010

### FCC Deadlines:

**December 1 – FCC Form 317 Due for DTV Stations.** By **Dec. 1, 2010**, licensees and permittees of commercial and noncommercial digital television stations must file an FCC Form 317 electronically reporting on whether the station has provided any ancillary and supplementary services during the 12-month period ending on Sept. 30, 2010. In addition, if the station did provide such services and generated any revenue from such services, then the station must also remit the required fee, equivalent to five percent of the gross revenues derived from such service, to the FCC by Dec. 1.

**December 1 – FCC Form 323-E Biennial Ownership Reports Due for Noncommercial Stations Only in the Following Select States.** By Dec. 1, noncommercial television stations in **Alabama, Connecticut, Georgia, Massachusetts, Maine, New Hampshire, Rhode Island and Vermont**, and noncommercial radio stations in **Colorado, Minnesota, Montana, North Dakota and South Dakota** must prepare and file electronically an FCC Form 323-E Biennial Ownership Report with the FCC. Please note, *commercial* stations now file their biennial ownership reports on a single unified date, which for 2010 will be determined by when the FCC revises and re-releases the new FCC Form 323 Ownership Report for commercial broadcast stations.

**December 1 – Annual EEO Public File Report.** By Dec. 1, radio and television station employment units in **Alabama, Colorado, Connecticut, Georgia, Massachusetts, Maine, Minnesota, Montana, New Hampshire, North Dakota, Rhode Island, South Dakota and Vermont** must place in their Public Inspection File and post on their Web site, if they have one, their FCC Annual EEO Public File Report.

**December 1 – FCC Form 397 Mid-Term EEO Report Due for Select States.** In addition to preparing the Annual EEO Public File Report, by Dec. 1 television stations in **Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island and Vermont** must also prepare and file electronically with the Commission an FCC Form 397 Mid-Term EEO Report.

### Other Deadlines:

**December 15 – Copyright Royalties for Internet Streaming.** By Dec. 15, 2010, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending Oct. 31, 2010, and report the songs they streamed.

## January 2011

### FCC Deadlines:

**January 10 – FCC Form 398 Children's Television Programming Reports Due.** By Jan. 10, all commercial full-power television stations and Class A LPTV stations must prepare and file an FCC Form 398 Children's Programming Report for the fourth quarter of 2010 with the FCC.

**January 10 – Children's Television Commercial Limitations Certification.** In addition to broadcasting programming responsive to the educational and informational needs of children, the FCC's rules limit the amount of commercial material that can be aired during programming aimed at children. In order to demonstrate compliance with this rule, stations must prepare and place proof of compliance with the commercial limitations in the public inspection file every quarter. Thus, by Jan. 10, stations must prepare and place in their public inspection files proof of compliance with the children's television commercial limitations for the fourth quarter of 2010.

**January 10 – Quarterly Issues Programs Lists.** By Jan. 10, all radio and television broadcast stations, both commercial and noncommercial, must prepare and place in their public inspection files a list of important issues facing their communities, and the programs aired in the months of October, November and December dealing with those issues.

**January 10 – Class A LPTV Stations Demonstration of Continuing Compliance.** The FCC requires that Class A TV stations maintain in their public files sufficient information to demonstrate their continuing eligibility for Class A status—e.g., that they have broadcast three hours per week of local programming, broadcast 18 hours a day, and otherwise observed the rules that apply to full-power TV stations. While the FCC has not mandated that this report or certification be made quarterly, the preparation of the Quarterly Issues Programs lists would seem to provide a good opportunity to prepare such documentation. Accordingly, by this date, Class A stations are encouraged to prepare and place in their public inspection files information sufficient to support their continued eligibility for Class A status.

### Other Deadlines:

**January 14 – Copyright Royalties for Internet Streaming.** By Jan. 14, webcasters, including radio stations simulcasting their programming on the Web, must pay the monthly royalty fee to SoundExchange for music streamed by the webcaster during the month ending Nov. 30, 2010, and report the songs they streamed.